

Fiji Institute of Accountants

Level 3, Fiji Teachers Union Building, 1-3 Berry Road, GPO Box 681, Suva, Fiji Telephone: (679) 3 305 807, Facsimile: (679) 3 305 588, Email: fia@connect.com.fj, Website: www.fia.org.fj

30 November 2020

Dear Member

Annual Membership Subscriptions

Your annual subscriptions will be due on 01 January 2021 and are **payable by 31 January 2021**. Our TIN is 60-01513-0-4. An invoice will be issued upon your request.

The rates of subscriptions are as follows:

	VEP	VIP
For Chartered Accountants with a Certificate of Public Practice	\$500.00	\$545.00
For Chartered Accountants	\$325.00	\$354.25
For Provisional Members	\$200.00	\$218.00
For Affiliate Accountants	\$175.00	\$190.75
For Licensed Accountants	\$110.00	\$119.90
For Students	\$ 10.00	\$ 10.90
For Overseas Members	\$200.00	\$218.00

Please note <u>subscriptions received after January 2021 will incur penalties</u> and the FIA Council has approved penalties to be increased to \$10 per month. From 01 July 2021 any member who has yet to pay subscriptions will be struck off the FIA Membership Register. You will be entitled to members' rates at FIA events only if your subscriptions have been paid.

Payments may be made directly at the FIA Secretariat or electronically as follows:

Bank/Branch

ANZ Banking Group, Victoria Parade, Suva

Account Name

Fiji Institute of Accountants

Account Number

01322223

BSB

010 890

SWIFT Code

ANZBFJFX

Bank Fee

FJ\$25 (applicable to those paying from offshore accounts)

As part of your electronic transaction narration please ensure your name and membership number are included and forward us your confirmed bank transaction. Our Administration Support Officer will issue you with a receipt as confirmation after your transaction has been verified.

Have you changed your contact details? We would like to keep in touch with you and will only be able to do that if we know where to contact you. Any changes (professional and personal email, snail mail, place of employment, residency) should be advised to us by noting the change(s) on the reverse side of the return portion at the bottom of this page. Alternatively please send an email with your updated details to frances.kado@fia.org.fi.

Yours sincerely

Beverly Seeto

PLEASE COMPLETE AND RETURN WITH YOUR SUBSCRIPTION

Full Name:

Select the appropriate Membership Category

CPP[] CA[] PM[] AA[] LA[] OVERSEAS MEMBER[] STUDENT[]

Membership No: _____ Subscription \$ _____ Date (dd/mm/yy): __/ /

Please return to: The Executive Director, Fiji Institute of Accountants, GPO Box 681, Suva, Fiji

Fiji Institute of Accountants Annual Return of CPE Hours

Continuing Professional Education (CPE) is a vital element to all levels of membership in the Institute. It is recommended that members plan ahead and design for themselves an integrated approach to their self development activities.

It is your responsibility to keep a record of the CPE hours you have completed. If you did not complete your professional development activities you will probably not be up to date with recent developments in the Accounting field.

There is an obligation placed upon all members to maintain and improve their level of professional knowledge and skills and to complete the following minimum number of CPE hours over a 3 year period.

> **CPE Structured hours** 60 (or 20 annually) CPE Unstructured hours 60 (or 20 annually)

Since the relevant 3 year cycle will end on 31 December 2020 it is important that we receive details from you of your CPE hours completed in 2018, 2019 and 2020. Please include on the form below details for 2018 and 2019 if you have

Name					
Membership Category Designation					
Organisation _					
Email (Profession	onal)		(Personal)		
Mobile Contact		Dir	rect Line		
Date/Year		ning Provider Topic Location		Hours	
Date/ rear training			Structured	Unstructured	
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I confirm that the above information is true and correct.

Signature: Date	e (dd/mm/yy)
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